

Yanis 2003 to 20004

**2003 Aug 14** Eleanor Shattuck relayed a request from a member to publish a story in our newsletter which he had written. After some discussion, we reiterated the position that the function of the newsletter is to disseminate information about the organization and occasionally share some material, edited for brevity, which has been developed in seminars

### **Different Formats for Seminars**

We are also continuing to encourage different types of seminars and different time-frames. For the fall, Exodus sessions will last 2 Y2 hours, two seminars (Diversity of Operas and Hawthorne/Melville) are experimenting with a joint session on the novel and opera Billy Budd, Jane Austen will span two semesters and involve both novels and films from the novels, and Intermediate Computer Usage required on-line registration. The Summer Seminar on Short Story writing sessions have lasted 2 ½ hours and a second session of seven weeks has begun that will end after Labor Day. The committee approved a similar short story writing seminar for the spring at its meeting on August 7

Dottie Rosenberg reported that eleven people had expressed interest in the six vacancies of the committee. According to established procedure, a lottery was held and the following people were selected: Dan Cukier, Alex MacColl, Maureen Moore, Gillian Morbey, Diedrick Snoek and Harley Unger. It was moved by Bob Grose and seconded by June Guild that the Council approve the appointment of these people to the Curriculum Committee. All were in favor.

(There was a suggestion about retaining the names of these people for future vacancies or other committees that might need help. km would like to have the names for his files.)

Chuck will see that recent Five College retirees receive our membership brochure.

PVTA bus use. Until we learn otherwise, we may plan on using our 5CLIR membership card to validate free use of the buses. UMass has not officially acted on our inquiry.

**Sept 14<sup>th</sup> ?**

**October ???**

**Nov.**

The motion "Believing that a diverse membership is central to a rich and stimulating learning environment, Five College Learning in Retirement provides a welcoming atmosphere to all" be added as #6 in our mission statement was unanimously approved.

**Dec.:**

We discussed what if any mention should be made of two recent deaths of LIR members in the newsletter. The decision was to have a simple notice mentioning all those who will be memorialized at the January Program.

**2004**

**Jan:** Appointment of Two Council Members:

Sheila Klem is taking Diedrick Snoek's place (Class of 2005) and Girmy Senders is taking June Guild's place (Class of 2004). There was a discussion about procedures for filling council vacancies. Chuck reminded Council members of the provision of the By-Laws whereby the next highest vote getters from the previous election are to fill unexpired terms until the following election. Naomi questioned whether it was possible to complete the current terms of the vacant office. Jim raised the question of whether someone could be appointed. Naomi stated that approval of Council is needed. Jono and Chuck will present to the President an amendment to the By-Laws addressing this issue of filling unexpired terms prior to the next meeting.

The recommendation from the Curriculum Committee to combine the annual meeting with the Spring seminar presentation was again considered. In order to overcome the "stuck sitting at tables" effect which occurs with potluck meals, alternatives such as social gatherings with wine and hors d'oeuvres and desserts were considered, as well as possibly having small group potluck meals. The consensus of Council was to combine the annual meeting with the moderators presentations.

**April:** The motion "That the "5CLIR Funds" policy statement be accepted" passed unanimously.

Motion: A \$5,000 Capital Fund be established. Passed unanimously.

That the balances in the Memorial Fund and the Membership Assistance Fund be restored to their original balances as per Five College Inc.'s records and superceding 5CLIR's action last year.

The motion passed unanimously.

By-Laws Changes. A paper with proposed 5CL1R by-laws changes dated April 8, 2004 prepared by Jono Hanke and Chuck Gillies was distributed. The report also included an amended mission statement.

That the proposed 5CLIR By-Laws Changes submitted by the committee be accepted.

Motion passed unanimously.

That the mission statement of 5CL1R include language as follows:

**"To implement this mission we... believe that a diverse membership is central to a rich and stimulating learning environment therefore we strive to provide a welcoming atmosphere to all."**

**May** : There was considerable discussion on a recommendation by the committee to set minimum class sizes — 8 for seminars, and 6 for workshops — not to include moderator(s).

The committee will also advise on suitable cut-off dates for reaching the minimum class number.

Moved by Jim Scott

Second by Chuck Gillies

Motion Passed: That the recommended class size minimums be approved as policy, along with cut-off dates to be determined by the Curriculum Committee.

There was a discussion on making token donations to various seminar venue hosts. Karen has sent letters of thanks to Rock Ridge, Lathrop and the Northampton Health Center. Dotty Gorra added that members of seminars meeting in off-campus locations might add their personal thanks to their hosts. Council approved sending \$100 to Hitchcock Nature Center, Historic Northampton and Historic Deerfield. On a separate motion Council approved sending \$100 to the Jones Library.

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## **5CLIR FUNDS**

It is the expectation that all regular expenses will be covered by the annual dues.

- A General Reserve Fund exists as a consequence of the excess of revenues over expenses of some periods, and the excess of expenses over revenues in other periods. The long-term aim is to maintain this Reserve Fund at approximately half the annual budgeted total operating expenses.

It is anticipated that there may be additional expenditures, which because of their nature, duration, or magnitude, will be funded and accounted for outside of the annual budget. Accounting for such funds will be separate from the annual budget and reporting. These funds are established by the Council, with recommendations from the Finance Committee, and there will be periodic review of the activity and balance of all funds by the Finance Committee and Council.

Funding may be made by private contributions, from the annual budget, or, upon vote of the Council, from the General Reserve Fund.

These funds include, but are not limited to:

- Membership Assistance Fund: This Fund, formerly known as the Donor's Fund, is established for the purpose of subsidizing payments for those members for whom our annual dues or other fees designated by the Council present a hardship.

Donations to the Fund are solicited on the annual membership application, which also includes the terms of its availability.

- Memorial Fund: The Memorial Fund accepts donations in memory of members, or members of their families, who have died. The survivors are apprised of the gift. The funds are used for an annual Memorial Program and such other special programs or equipment as the Council deems appropriate.

- Capital Fund: The purpose of this fund is for the purchase of equipment or broad general needs, as defined by the Council, that are beyond the scope of a single year's budget. Donations may be accepted for this purpose. Such purpose may include extraordinary space needs. Donations may be accepted for these purposes.
- Program Reserve Funds: These funds are established and maintained to accommodate cash flow needs and emergency needs for specific programs. Examples of these are the Special Events Fund and the Great Decisions Fund. The balances in such funds will be regularly reviewed by the Finance Committee and Council, with adjustments made between these funds and the General Reserve Fund, when deemed appropriate. Donations may be accepted for these funds.

May 2004