

5 College Learning in Retirement
COUNCIL

Oct. 8, 1990

Minutes

Those present were Bill Gibson, Eleanor Reid,
Bill Leason, Carl Swanson, Marjorie Kaufman,
Gladys Rapaport, Lucy McAfee

Bill Gibson called the meeting to order. Eleanor reported on her interview with Newsweek. Eleanor gave general review of expenses since she came on Board. We are doing alright so far. The question was raised about the amount of copying for study groups.

✓ It was decided that starting next spring, moderators be allowed up to \$50 for copying. They should keep track of anything over the limit.

Eleanor is finding the commute from Granby a problem. She would like to finish her employment in December. She feels things will be well set up by then and a Program Assistant for 10 hours a week, emphasizing clerical skills will be able to carry on. Eleanor will set up a procedure manual and work with her successor

We discussed developing a job description. It would be possible to cut number of days per week worked. We discussed use of volunteer clerical personnel. Position could be of interest to students, student families, ~~or~~ faculty families. We will make a firm decision at the next meeting. Eleanor will get more information on the message system.

Bill Gibson reported a "hassle" getting permits for U. Mass parking. It took a dozen phone calls and 4 trips to the traffic office.

We discussed the current draft of the By-laws,
Add a section after the Preamble:

~~Current~~ Membership and Governance

Members of the Learning In Retirement Program are all those persons whose application for membership has been accepted and who have paid membership dues. (Second sentence + Paragraph on governance remains as in draft.)

Additions to the section on Committees:

Insert before listing of standing committees:

"members are appointed for a term of one year with indefinite ^{re-}appointment. Chair persons of committees will usually be selected by the members of the committee and are appointed by the Council annually, and shall not normally exceed four successive years."

There was discussion of the brochure, how it came into being. There is a need for a rewrite, though we have lots on hand. Those on hand can be used if information on office location and phone are changed. We will discuss this further at the next meeting.

It was decided to schedule $1\frac{1}{2}$ ^{hours} between end of morning study groups and start of afternoon groups, this would facilitate getting between groups or holding short committee meetings

Eleanor reported that Al Rodman, Pat Keating and Peg McDonald (twice) have helped fill in to cover office hours.

The meeting was adjourned. Next meeting Oct 31 at 3:30 P.M.
Respectfully submitted,
Lucy McAfee, Sec.