

Five College LIR Council
Minutes of the meeting of November 11, 1999
at Five Colleges, Inc.

Present were Lise Armstrong, Ted Belsky, Ed Buck, Chuck Gillies, Nylda Glickman, Jono Hanke, Allan Johnson, Amy Johnson, Pat Keating, Anne Keppler, Paul Rothery, Marcia Silverman, Barbara Snoek, Diedrick Snoek, Harley Unger, Charlotte Winston, Jackie Wisneski and Naomi Yanis.

I. The meeting was called to order at 1:30 by President Pat Keating, and the minutes of the October meeting were approved with the deletion of "permanent" in regard to the Conversations over Coffee committee.

II. Pat reported that we had a nice note from Nancy Merz, our guest at the last Council meeting. She had received a letter also from someone in a new LIR at Salem State College, asking for information about especially popular activities.

Diedrick asked if Council thought we should have a Web presence, and it was decided to bring this up under New Business.

Karen will send word to all moderators that nominations for Council are in order, but only for those who would like to be considered.

III. a. *Finance*: Charlotte distributed the Income and Expense Statement for the current year, and year-to-date totals. We're right on target with the projected budget.

Diedrick noted that the Donors Fund had not been used at all, but said that he has talked to a few people who may need the help.

b. *Curriculum*: Lise said that the spring semester looks terrific with 17 seminars, including autobiography, the arts, history, science and literature. There are no new moderators, but good diversity of subjects. The list will be included in the notification of the General Meeting, so that members will already know what is to be offered, and when. Moderators for the seven available time slots will sit at labeled tables during the social hour before the business meeting, so that members can meet and talk with them.

c. *Meetings*: Allan reported that coffee and some kind of pastry will be available at 10 on the day of the meeting. Tables for the moderators will be set up in front of the big windows, and the first hour will be devoted to socializing and talking to moderators about the seminars being offered. Moderators are encouraged to bring in additional information about their seminars. The business meeting will run from 11 to 11:45, and then lunch will be served. Two complete tables will be set up for the pot luck dishes, with an effort to keep them fairly similar, in the hope that this will speed the process of serving ourselves. Wine, water and cups will be placed on each table for lunch. Karen and the spring catalogs will be at the left of the door. Details of the set-up will be included in the next Newsletter, and also in the notification sheet.

d. *Summer/January programs*: Barbara said that the previously announced programs are all set, with the possible exception of the third, which is the Memorial Event. Alissa Leiser is scheduled to play at the Community Music Center, but they require that we have liability insurance for the time. After discussion, and because of the time constraint in announcing the location, Ted proposed that the January chairs obtain such insurance if it can be had for \$200 or less, and Council agreed.

e. *Special Events*: Marcia has had no requests from moderators for trips related to seminars, but wondered if there were interest in the coming Egyptian exhibit at the BFA. She was assured that no tie to a seminar was necessary.

Chuck and Ted will arrange plans for Great Decisions. The topics are now out, and it is felt that four or five probably will be selected. Friday mornings have been reserved, and the programs will run from mid-March to mid-April at Willets. Costs of the presentation are the same as before, although the optional lunch will be higher.

f. *Newsletter*: The deadline for the next issue is November 15th.

g. *Publicity*: Peg has notified area papers of the topics and dates for Conversations over Coffee, and next month will send in January and second semester schedules.

IV. Naomi distributed suggested mailing schedules for Council consideration, and they were unofficially approved for "full mailings". The only change was from March 10 to March 3 so that Great Decisions confirmations would go out well before the first program. The possibility of using bulk mailings without a set schedule was discussed, and we decided to try the schedule this year.

Diedrick again brought up the question of an LIR web page, and said that a Five College person would be available to help. Such a page would need maintenance, and members might be able to do that, while we certainly need an expert to do the design. Chuck and Naomi volunteered to act as an exploratory committee, and the proposal was approved for exploration.

Chuck asked Pat if a nominating committee could be appointed in January so that Council would have time to suggest committee members, and she agreed.

The meeting was adjourned at 3:05. The next meeting will be held at Five Colleges, Inc., at 1:30 on Thursday, December 9th.

Respectfully submitted,



Anne Kepler, Secretary