

NEXT MEETING OF THE 5CLIR COUNCIL WILL BE

THURSDAY, AUGUST 10, 2000 AT 1:30 PM

FIVE COLLEGES, INC., AMHERST

**Check out our new web-site at [www.fivecolleges.edu/5clir](http://www.fivecolleges.edu/5clir)**

Five College LIR Council

Minutes of the meeting of July 13, 2000

Held at Five Colleges, Inc., Amherst

**Present for the Council** were: Ted Belsky (President), Barbara Snoek (Vice-President), Chuck Gillies (Secretary), Harley Unger (Treasurer), Pat Keating, (Past President), Connie Anderson ('03), Ed Buck ('02), Hy Edelstein ('03), June Guild ('01), Amy Johnson ('01), and Naomi Yanis ('02).

**Also present** were Lise Armstrong (Chair, Curriculum), David Moriarty (Chair, Membership) and Linda Stairmand (Chair, Newsletter).

**Missing for the Council:** Nylda Glickman ('02), Jonathan Hanke ('01), and Norman Winston ('03).

**Others missing:** Peg Bedell (Chair, Publicity), Allen and Kathleen Johnson (Chair, Meetings), Ann Martin (Chair, January and Summer Programs) and Ariella Nasuti (Five Colleges, Inc.)

1. The meeting was called to order by the President, Ted Belsky at 1:33 PM.
2. The minutes of the last meeting (June 8, 2000) were approved as written.
3. Ted welcomed new members of the Council, Connie Anderson and Hy Edelstein and, subsequently, June Guild, and Linda Stairmand as new Chair of the Newsletter Committee.
4. Ted noted that on tense, crucial issues we will use Roberts' Rules of Order, 9th edition, but that generally talk is free and informal. He noted that all attendees participate in the discussions, but that only Council members (which includes officers) have a vote. At each meeting we will have an agenda. Ted acknowledged earlier leadership of the organization and noted that "we as an organization are in good health" and that, "he hoped he would leave 5CLIR in as good shape as he inherited it!"
5. Ted noted the death of Dr. Claire Manwell, long time LIR member with her husband, Ed. There will be a memorial service on July 30th at the Unitarian church in Northampton. Numerous laudatory comments were made about the Manwells and their lives.
6. Pat Keating, as Past President, wished Ted and the organization "good luck."
7. Barbara Snoek, as Vice President, said she would try to get Committee heads together this summer, if possible.
8. Lise Armstrong reported on several matters for the Curriculum Committee:
  - (a) there are 235 registrations for fall seminars, not counting "Opera Prep", which has 39;

(b) of the twenty seminars (plus Opera) eight are closed, some with a waiting list: "Rome from Sulla to Severus", "Making Your Own Bed", "Autobiographical Writing", "Mexico", "Islam", "The France of Louis XIV" and "Watercolor/Studio/Advanced";

(c) only "Modern Architecture" is considering canceling because of low enrollment;

(d) at the last Curriculum meeting Ginny Senders suggested that we consider creating a course or series of classes focused on the human genome which would be different from the standard seminar format. It would be on a "professional level", using outside resources, but not just a "lecture series". The Curriculum Committee was supportive of the idea and Lise was seeking Council input. Considerable discussion followed including suggestions that it be done as a "Memorial lecture(s)" or a special event. Some worried that such an approach could "drive out" such efforts as the recent "Superstrings" seminar, a similar 'advanced' topic! No motions were made, but the Council seemed generally supportive of the innovative approach if, as Ted suggested, it be kept in a "special category." Lise noted that "Opera Prep" was already being done as a "hybrid".

(e) at the July 6 Curriculum meeting the following resolution was passed: "that the Council purchase for use in LIR seminars a LCD (liquid crystal display) projector for a cost of approximately \$3000." Lise submitted a memo prepared by committee member David Navon. The following motion was made and seconded by Council members:

**An *ad hoc* committee be appointed to investigate the purchase of an LCD projector.**

Motion passed unanimously. Ted then appointed Naomi Yanis, Chuck Gillies, Harley Unger, Jono Hanke and David Navon to the *ad hoc* committee.

9. Harley Unger reported for the finance committee that Charlotte Winston, retired Treasurer, wishes to finish the fiscal year (June 30th), but that the numbers are not yet available. All agreed that Charlotte should do so. Harley mentioned that the committee had consisted of the Treasurer, Vice-President, Kay Sheehan and Diedrick Snoek and that he would be reconstituting the committee.

10. The Johnsons were not present for the Meetings Committee, but Lise raised a serious concern about the adequacy of the Red Barn for the December "pot luck/moderators introduction" meeting. Ted agreed that this was a major problem that would have to be resolved this year. Lise noted that the meeting could be "split". Pat Keating reminded us that the Johnsons had already agreed to investigate alternatives. It was agreed that we should wait for their report.

11. David Moriarty reported for the Membership Committee that plans are underway for the welcome and orientation of "new members" - defined as post September of '99 - beginning on October 6. The agenda will include greetings from the President, introduction of officers and chairs, a report on the state of the organization and history of 5CLIR, comments on elections and By-laws and a discussion of the committees. David reported that there are now 167 paid members with 12 new. Questions were asked for comparisons with other years and it was agreed that this information should be kept track of somehow.

12. Barbara Snoek reported for the Summer Programs Committee in Ann Martin's absence that there had been or were enrolled the following numbers in the various programs: Springfield Museums (12), Mystic Seaport (31), Berkshire Opera (27), Eric Carle (38-40), Tanglewood (42), Jacob's Pillow (26), Tregellys Farm (19) and that there were at least 127 tickets sold for 4 Chester Theater performances. The Chesterwood trip had been canceled. Barbara felt that the numbers are "good" and she wanted to recommend that because of the popularity of the Eric Carle studio visit that next year's committee should arrange another artist visit.



13. Linda Stairmand reported for the Newsletter Committee that she has ambitious plans to "reconstitute the Newsletter" to make it more informative and useful to members. She asked for ideas and, especially, how often should it be published. Consensus seemed to be that it was up to her to decide, but that the Council was supportive of monthly publication "in season." It was agreed that it should be coordinated with the general 5CLIR calendar and could be mailed with other essential items or, on occasion, replace other mailings. It was also agreed that it should always carry a calendar of "upcoming events." Ted Belsky is to develop a draft mailing calendar for the next meeting. It was agreed that the first issue should be in early September.

14. On publicity it was asked if we need to list all seminars, even those that are closed. Peg Bedell was not present, but it was noted that it might be beyond our control to get complete information listed accurately in the local press.

15. Ted noted the creation and recent demonstration of our new web site, thanks to John Armstrong. Referring to the hand-out, a partial memo from John to Ted, it was noted that John would maintain the web site for a year and that others' in-put is needed. Regarding how we spread the word on the site many suggestions were made including links with the Chamber of Commerce and GazetteNet. Material must be sent to John in plain text format either on disc or by e-mail. It was noted that saving in that format is a relatively easy task.

{note: (1) when your document is open, go to the File menu and go to "Save As"; (2) a dialogue box will open which contains a blank for "File Name" and another for "Save As Type" (or some reference to TYPE OF FILE); (3) after you have given your file the appropriate name (4) choose from the "Type" choices either ".txt" (Text) or ".rtf" (rich text format) and then (5) hit "save"; Your file is now saved in text format which is readable by anyone on any machine and you can now send it as an attachment. - Chuck}

Ted noted that the web-site was unusually attractive, professional and well organized. It was moved and seconded that

**Council expresses profound gratitude for John Armstrong's work on the web-site.**

Passed unanimously.

16. Pat Keating noted that several LIR members are having trouble hearing speakers in their seminars and mentioned that she understands that there is a simple microphone device that could be used for amplification. After discussion it was agreed that Pat will collect more information for the next Council meeting.

17. Ted noted that Diedrick Snoek, former 5CLIR Past President, had received a letter from Gregory Prince, President of Hampshire College, acknowledging their recent meeting and expressing optimism that some kind of permanent connection between Hampshire and 5CLIR can be made, involving space for our activities. Ted suggested, and all agreed, that Diedrick be invited to our next meeting to explore this further.

18. The next meeting will be Thursday, August 10 at 1:30 at Five Colleges, Inc.

19. Meeting adjourned at 3:15 PM.

Respectfully submitted,

Charles K. Gillies,  
Secretary



Passed out at the meeting were:

1. agenda;
2. memo, dated 7/11/00 Moriarty to Belsky re New Member Program;
3. second page of memo, Armstrong to Belsky re web-site.

Attached to these official minutes are:

- (1) Curriculum Committee Report of Enrollment Status, dated July 5, 2000;
- (2) memo from Curriculum Committee to Council re LCD projector.