

Reminder: Next Council meeting: Nov. 8 @ 1:30 p.m. at 5 Colleges, Inc.

Five College LIR Council
Minutes of the meeting October 11, 2001
Held at Five Colleges, Inc., Amherst

Present at the Council were: Barbara Snoek (President), Chuck Gillies (Vice President), Nick Leras (Treasurer), Jim Scott (Secretary), Connie Anderson '03, Peg Bedell (Publicity Chair) Ed Buck '02, Hy Edelstein '03, Nylda Glickman '02, Dorothy Gorra (Special Events Chair), Bob Grose '04, June Guild ('04 & Meetings Chair), Pat Keating (Membership Chair), Doris Leonard ('04 & Winter and Summer Programs Chair), Alex Leras (Curriculum Co-Chair), David Navon (Projector Services Co-Chair), Linda Stairmand (Newsletter Chair), Norman Winston '03, Naomi Yanis (Curriculum Co-Chair).

Not Present: Ted Belsky (Past President), Arthur Quinton (Conversations over Coffee Chair), John Armstrong (Website Chair), Jean Stabell (5 Colleges, Inc.).

1. The meeting was called to order by President, Barbara Snoek at 1:32 p.m.

2. From the President:

- a. Barbara discussed several items dealing with the working conditions of the Administrative Assistant, Karen Tatro. The following seconded motion resulted:

Karen's hours will be increased from 20 to 30 hours per week, and Karen will be requested to attend Council meetings.

Approved with no objections.

- b. Barbara asked if there were any objections to recycling the old computer and printer through the university computer center. The Council concurred without objection.
- c. Barbara asked that any items for the Council Agenda should be submitted no later than one week in advance of the meeting.

3. Minutes of the Council Meetings Sept. 13 and July 12.

Approved as presented.

Barbara announced that minutes from the Council and Committee Meetings should be sent to Karen Tatro for distribution to the proper membership.

4. Vice President Chuck Gillies distributed copies of the LIR bylaws. Chuck also distributed copies of the 5CLIR COMMITTEES 2001 – 2002 (dated 10/11/2001). After review, the Council adopted the Committee List as current without objection.

Chuck announced that Conversation over Coffee will meet October 18 at Applewood. Participants may park there at the Applewood parking lot as long as there is space. Others may consider parking at Atkins, and look for somebody to shuttle them from there. As always, participants are urged to ride together.

5. Treasurer Nick Leras discussed the issue of insurance coverage for meetings of LIR events not located on Five College properties. LIR is a Five College Inc. activity, and as such, is covered under that umbrella liability insurance. For those events occurring at other locations, it is necessary to submit information about the kind of event, location, date and time, and number of participants to Five Colleges, Inc. well ahead of time. Ted Belsky and Nick Leras will pursue the details of this process and report to the November meeting of the Council.
6. June Guild, General Meetings Chair, reported on the Sept 25th General Meeting. She praised the work of her committee and accepted thanks from Council. She said that Taylor Rental had set up the tables this time and that there was crowding at the buffet. She and her committee will develop better and detailed job descriptions for all aspects of such meetings.

June also reported on plans for the December General Meeting which will occur at St. John Cantius Church, Hawley St., Northampton on December 8th or 15th. The Meetings Committee will make the final decision and report back to Council at the November meeting. [Late News: St. John Cantius is now reserved for December 8th.]

7. Alex Leras, Curriculum Co-Chair, announced that there will be a reception for all of this semester's moderators on November 1st at the Smith College Field House from 3 to 4 p.m.

Naomi Yanis, Curriculum Co-Chair, requested that the Curriculum Committee be expected to deal only with issues related to the development of fall and spring seminars and the production of the catalog describing these seminars. All other matters should be referred to the Council or other appropriate committees.

Naomi reported that the Curriculum Committee requests the Council to establish a "Transportation Committee" to deal with issues of parking, car pooling to events and seminars, possible use of PVTAs.

Jim Scott will gather information on the scheduled and routes of PVTAs buses among the 5 College campuses. These points will be reported to the

November Council meeting. He was encouraged to research where people might leave their cars along the routes of the buses, to avoid parking on the several campuses.

Alex Leras reported that Ella Manville requested holding a seminar at the Lathrop Community in Easthampton. After discussion the consensus of the Council was not to support such a request.

Both Alex Leras and Naomi Yanis stated a strong request to all Council members to create more seminars for the spring semester 2002. Currently, there are not enough seminars to service the LIR membership and have the seminar size remain under 15.

David Navon announced the showing on Oct. 18th on Amherst Community Television (ACTV), Ch 10 in Amherst of the Introductory Lecture of the Human Genome by Molly Fitzgerald-Hayes. Check local paper for time of showing. Those who attended the lecture in August praised it highly.

8. Nick Leras, Treasurer, reported that there is not enough hard evidence available on the financial effects of the self-selected reduced membership fees. He will have the necessary data at the November Council meeting.

Nick asked if anyone on Council knew if Five College, Inc. charged LIR for services in any way. It was reported that Karen Tatro was not aware of any. Previous officers agree with Karen.

Nick distributed and explained the 3-month Balance Sheet (through Sept 30). The item under Current Liabilities of "Due to 5 Colleges, Inc" (\$2,830.66) is repayment of a loan to cover a cash deficit during the summer.

Nick then distributed and explained the Statement of Income and Expenses. The income does not include the interest for September. The net income is less than last year by \$1,240.03, in spite of an increase of total income by \$3,136.05 over last year. The summer programs were ~~over budget~~. *for last year's expenses. (Paid in 2001 for summer 2001)*
There is no current budget for this year. The budget will be presented at the November Council meeting.

9. Pat Keating, Membership Chair, announced that the Membership Committee will meet on the 4th Thursday of each month (except November) at 1:30 p.m. in the Field House of Smith College. Pat wishes to organize an event to honor the 39 new members. Council suggested that the Committee coordinate a reception with their November meeting on Thursday, November 29th. New members and Council members would be invited.
10. Doris Leonard, Winter & Summer Programs Chair, announced the Winter Program events:

- January 9: Vincent Dowling – Reading from his new book
- January 16: Tour of the underground secrets of Amherst College
- January 23: UMASS demonstration cooking class and lunch
- January 30: Priscilla Hinkley: ~~Presentation of African Culture~~ *Female Nude in European Painting*

Doris asked for suggestions for the Summer Programs. Her committee will meet in the next two months to formulate a program.

11. David Navon, Projector Services Chair, stated that Karen Tatro will keep and schedule the use of the new video projector. He will check on the insurance coverage on this expensive piece of equipment and report back to Council at the November meeting.

The Projector Committee requests the Council to authorize the purchase of a laptop computer and an audio amplified speak to supplement the projector in large group presentations. The following motion was made and seconded:

LIR purchase a power speaker for the new video projector.

Approved without objection.

No action was taken on the request for a laptop computer.

12. Other Committees:

Peg Bedell, Publicity Chair, announced that there was a break down in communications with the Five College Calendar this month. Announcement of the Conversations over Coffee was not printed in this month's 5 College Calendar. Better luck in November.

Dottie Gorra, Special Events Chair, stated that her committee is investigating the possibility of a tour to the site of an African Art exhibition. This might be a trip to either NYC or Boston.

13. New Business:

Barbara Snoek announced a New England LIR/EIN Regional Conference March 17-19, 2002, on "Steering a Course for the Future" in Salem, MA. After discussion the following motion was made and seconded:

5 College LIR will sponsor two members to attend

Voted without objection

Pat Keating and Chuck Gillies expressed interest in attending

Barbara Snoek led a discussion of the calendar of LIR events for the next year. Different Committee Chairs made suggestions for changes for their committees.

A revised, corrected calendar will be sent to the LIR membership with the next mailing.

14. Meeting adjourned at 3:30 p.m.

Respectfully submitted by

James E. Scott
Secretary

Distributed at the meeting were:

Agenda
5CLIR BYLAWS
5CLIR Committees 2001-2002 List
3-Month Balance Sheet
3-Month Statement of Income and Expenses